**San Simon Fire District**

Dedicated to:

Calming Fears

Easing Minds

Saving Lives

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

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San Simon Fire District

Regular Meeting

Thursday, June 25, 2024

1. CALL TO ORDER:

The meeting was called to order at 6:30 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

1. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

1. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Pati Fickett – Present

Clerk Savanna Valdez – Absent

Board Member Fernando Guzman - Present

Administration:

Chief John Novak – Present

Captain Heather Lentz –Present

 Wildland Division Chief – Chris Anthis – Present

 Support:

Michele Larned

 Diane Parker

 Guests:

 Misty Brown Michael Craft

 Chuck Fickett Rebecca Phifer

 Mary Sparkman Ronnie Mahan

 Paul Rambo

1. APPROVAL OF MINUTES FOR THE May 14, 2024 Regular Meeting, May 14, 2024, Amended Budget Work Session, May 20, 2024 Wildland Work Session:

Mr. Guzman made the motion to approve the Board Minutes for May 14, 2024 Regular Meeting, May 14, 2024 Amended Budget and May 20, 2024 Wildland Fire Work Session as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. APPROVE FINANCIAL REPORT:

Mr. Guzman made the motion to approve the financial report as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. CORRESPONDENCE:

None

1. AUXILIARY REPORT:

 None

1. CHIEF’S REPORT:

The District ran 19 calls in May: 1 ALS, 6 BLS, 1 Cancelled Call, 3 Motor Vehicle Collisions, 1 Out of District Wildland Fire, 1 Out of District Severity Assignment, 2 Motor Vehicle Collisions requiring extrication, 1 Mutual Aid Structure Fire, and 3 Public Assists.

The new wildland program is up and running. The Type 3 engine was only at the station for 5 hours before it was requested by the state.

The cooperative agreement with AZ Forestry has been updated. The old brush truck has been taken off, and the two new brush trucks have been added.

Type 3 engine is back and ready for another call out.

We have our third public records request scheduled to be fulfilled on July 5th. We have 2 additional public records requests to fulfil.

We have a new volunteer firefighter.

Chief Novak requested to complete his report in an Executive Session, to discuss a legal matter, to be convened after Item 15 on the agenda.

1. WILDLAND REPORT:

Chris Anthis presented the wildland report.

Type 3 Engine called out to conduct Severity, in Tucson, Casa Grande areas.

Called to a 3-day fire at Ehrenberg, AZ, the Willow Fire and a smaller fire in Casa Grande.

Type 3 Engine out a total of 15 days, one day for travel and 14 days on assignments.

1. OLD BUSINESS:

None

1. CALL TO THE PUBLIC:

Paul Rambo – Expresses his support for the Wildland Fire Program.

1. NEW BUSINESS:

All items are listed for **Discussion/Approval/Disapproval**

1. Adopt the Proposed Annual Budget for FY 2024/2025 as presented.:

Mr. Guzman made the motion to adopt the Annual Budget for FY 2024/2025 as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. NEW COMPUTER PURCHASE:

Chief Novak presented a quote from Best Buy for a new computer for the District office.

Mr. Guzman made a motion to approve the purchase of a new computer.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. RESOLUTION 24-02 – FOR MEMBERSHIP SERVICES BETWEEN ARIZONA SPECIAL DISTRICTS ALLIANCE (ASDA) AND THE SAN SIMON FIRE DISTRICT:

After discussion of the benefits of joining the ASDA;

Mr. Guzman made the motion to approve Resolution 24-02 and become member of the Arizona Special District Alliance, combining items 12-C and 12-D.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. MEMBERSHIP TO ARIZONA SPECIAL DISTRICTS ALLIANCE:

Combined with Item 12-C.

1. REPLACEMENT PAYMENT FROM ARIZONA FORRESTRY:

Received a check from Arizona Forestry to replace a previous expired check.

1. BOARD MEMBER COMMENTS:

Mr. Guzman: Stated, “The Board enter into the agreement with the Arizona Forestry Department’s Wildland Fire Program after considerable thought, discussion and review.”

1. STAFF COMMENTS:

Captain Lentz: Captain Lentz recently found herself on the receiving end of the San Simon Fire District as a patient. She expressed her sincere gratitude for the excellent care she received from Chief Novak and EMS Michele Larned.

She welcomed Micheal Craft as a new volunteer for the district and looks forward to working with him.

EMS Larned and Captain Lentz found themselves responding to several calls back-to-back in May. They expressed their appreciation of support they received from community members concerned with their wellbeing, offering to bring them water and food if needed.

Chief Novak: Gave on overview of recent training. Introduced Michael Craft as a new volunteer and asked him to tell a little about himself.

Michael Craft: Hails from Texas, where he volunteered with other Fire Departments and wildland fire units.

1. SET TIME AND DATE FOR NEXT MEETING: Tuesday July 16, 2024, at 6:00 pm.

EXECUTIVE SESSION: A.R.S. § 38-431.03(D) EXECUTIVE SESSION:

This item was requested by Chief Novak to conclude his Chief’s report.

Mrs. Fickett moved to go into executive session for a legal issue at 7:15pm.

Returned to open session at 7:35pm.

No action was taken.

1. ADJOURN:

Chairperson Fickett adjourned the meeting at 7:37pm.

Submitted Respectfully By: Pati Fickett

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 Patricia Fickett, Chairperson Date