**San Simon Fire District**  **Board of Directors**

P.O. Box 244 Pati Fickett

2249 West Firehouse Lane Savanna Valdez

San Simon, Arizona 85632 Fernando Guzman

520-845-2439

**NOTICE OF A PUBLIC MEETING OF THE SAN SIMON FIRE DISTRICT BOARD:**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the San Simon Fire District Board of Directors, and to the public, that the San Simon Fire District Board will hold a meeting open to the public:*

**Tuesday April 11th, at 6:00 pm, at 2249 West Firehouse Lane, San Simon, Arizona**

The agenda for the meeting is as follows:

1. Call the meeting to order
2. Pledge of Allegiance
3. Roll call of officers: Chairman Pati Fickett

Clerk Savanna Valdez

Board Member Fernando Guzman

1. Approval of Minutes from March 2024 regular, and budget amendment meetings.
2. Approve Financial Reports
3. Correspondence
4. Auxiliary Report – Michelle Larned
5. Chief’s Report
6. Old business
	1. Approve the following policies:
		1. PPE Issuance policy
		2. Wex fuel card policy
		3. Uniform policy
7. Call to the Public: *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but take no action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

***Each member of the public is limited to a 3 minute maximum presentation.***

A.R.S. § 38-431.01(H)

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body****may****respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.****However, members of the public body shall not discuss*** *or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

1. New Business

All items are listed for **Discussion/Approval/Disapproval**

* 1. Executive session to discuss a legal matter.
	2. Wildland program presentation
	3. Approve the following policy changes.
		1. F.O.I.A. policy, to include submission sheet.
	4. Discuss spare tire for squad.
	5. Contracted book keeping
	6. Executive session to discuss a personnel matter.

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| ***Executive Session:*** *Executive Sessions are generally closed discussions of the board of directors that may include invited individuals such as the Fire Chief, and/or certain staff members. These sessions can occur at the end of a board meeting or separate from a board meeting. If no formal actions are to be taken. Executive Sessions can be a useful tool for a board, for addressing sensitive legal and/or personnel matters.**Motion made to move into Executive Session for the following reason, or agenda item#:**Motion Seconded by: During meeting Yes No**General Meeting time out: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Return time from Executive Session: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*IF THE SAN SIMON FIRE BOARD NEEDS TO GO INTO EXECUTIVE SESSION, IT IS DONE AT THIS TIME, AND SHOULD BE TO ADDRESS ONLY AGENDA ITEMS LISTED ABOVE (IF ANY) |

1. Board Member Comments
2. Staff Comments
3. Set time and date for next meeting: Tuesday May 14th, 2024, at 1800 hours.

15. Adjourn

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| **Please note: This agenda may be changed up to twenty-four (24) hours before the scheduled meeting time. Anyone who is interested in obtaining a final copy of the agenda may pick one up at the San Simon Fire District station on the day of the meeting.** **Persons with a disability may request reasonable accommodation by contacting the Fire Station at (520) 845-2439 at least 72 hours prior to the scheduled meeting. Facilities are handicapped accessible.**  |

**THIS AGENDA WAS POSTED NO LATER THAN April 9th, 2024, AT 0900 HOURS, AT THE FOLLOWING LOCATIONS:**

1. **San Simon Fire District station bulletin board.**
2. **San Simon Fire District website** [**www.sansimonfiredistrict.com**](http://www.sansimonfiredistrict.com)