**San Simon Fire District**

Dedicated to:

Calming Fears

Easing Minds

Saving Lives

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

520-845-2439 **sansimonfire.ssfd@gmail.c**om

San Simon Fire District

Regular Meeting

Thursday, July 23, 2024

1. CALL TO ORDER:

The meeting was called to order at 6:04 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

1. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

1. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Pati Fickett – Present

Clerk Savanna Valdez – Absent

Board Member Fernando Guzman - Present

Administration:

Chief John Novak – Present

Captain Heather Lentz –Present

 Support:

Michele Larned

 Guests:

 Rebecca Phifer Judy White

 Joan Abney Mary Sparkman

 Chuck Fickett

1. APPROVAL OF MINUTES FOR THE June 25, 2024 Regular Board Meeting:

Mr. Guzman made the motion to approve the Board Minutes for July 23, 2024 Regular Board Meeting as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. APPROVE FINANCIAL REPORT AS PRESENTED BY MUNICIPAL ACCOUNTS & CONSULTING:

Mr. Guzman made the motion to approve the financial report as presented.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. CORRESPONDENCE:

Discussion of correspondence to be conducted in Executive Session. Moved to between Items 15 and 16.

1. AUXILIARY REPORT:

Michele Larned – Reported the Auxiliary issued a check to Striker Sales for the Cardiac Monitor.

1. CHIEF’S REPORT:

The District ran 25 calls in June: 2 ALS, 6 GLS, 2 Cancelled Calls, 9 Motor Vehicle Collisions, 2 Wildland Fires, 2 Investigations, 1 Public Assist and 1 Motor Vehicle Collision with Fire.

The District received 2 checks from Arizona Forestry.

Staff have fulfilled about half of Becky Phifer’s Public Records Request.

The old brush truck has been paid for and shipped. The District will receive a check from Public Surplus for $20,600.00, in August, for the sale of the truck.

Wildland Report: The Type 3 Engine was called out July 20 with 4 firefighters, for a Severity Assignment. They spent 3 days on a fire assignment in Oracle and then were dispatched to Casa Grande. While in route they rolled upon a several acre brush fire beside the interstate near Picacho Peak and successfully extinguished the fire.

Chief Novak spoke with Jackie, sales representative for Striker, and she reported the Cardiac Monitor is about ready for shipment. The company is waiting for the arrival of all the accessary components before shipping the product. The expected shipping date is in 2 to 3 weeks.

1. WILDLAND REPORT:

The Type 3 Engine was called out Saturday, July 20 with 4 firefighters, for a Severity Assignment in Deer Valley. While in route they were dispatched to Casa Grande and before reaching the seconded destinations, were dispatched to a fire in Oracle. Then as Chief stated above, after 3 days in Oracle they were dispatched back to Casa Grande, stopping to extinguishing the brush fire near Picacho Peak on their way.

1. OLD BUSINESS:

None

1. CALL TO THE PUBLIC:

Comments were received from, Judy White, Joan Abney and Becky Phifer, regarding Fire Chief’s contract, the District’s Inventory List, correctness of meeting minutes, qualifications of wildland firefighters, and Fiscal Year 2023/24 Amended Budget accuracy.

1. NEW BUSINESS:

All items are listed for **Discussion/Approval/Disapproval**

1. ACCEPT CHECKS, #211191171, and #211186288 FROM ARIZONA FORESTRY:

Checks totaling $55,740.20.

Mr. Guzman made the motion to accept said checks listed from Arizona Forestry.

Mrs. Fickett seconded the motion.

Motion Passed

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| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. MUNICIPAL ACCOUNTS & CONSULTING QUOTE:

Mrs. Fickett presented a quote and two options from MA&C for processing the District’s invoices. 1) Continue with San Simon Fire District printing the warrants after MA&C enters the invoices in Quick Books or, 2) Sending a majority of the warrant stock to MA&C office (with the District keeping some for emergencies). MA&C could process invoices, print warrants, and FedEx those down to San Simon Fire District every other week/bimonthly. After consideration and discussion.

Mr. Guzman made a motion to use option 1 (one) for processing invoices with Municipal Account and Consulting.

Mrs. Fickett seconded the motion.

Motion Passed

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Voting | Aye | Nay | Abstain | Absent |
| Mrs. Fickett | X |  |  |  |
| Ms. Valdez |  |  |  | X |
| Mr. Guzman | X |  |  |  |

1. BOARD MEMBER COMMENTS:

Mrs. Fickett: Worked with County Treasurers staff to close out the 2023/2024 Fiscal Year. Ended the year with $ 121,529.97 in the Reserve Account.

The County for the first time in several years is changing the financial institution they do business with from Chase to Wells Fargo. Due to the change getting started with the new fiscal year has been delayed, but they are aiming for the first of September to have everything up and running.

Mr. Guzman commented he takes servicing on the San Simon Fire District Board of Directors seriously and votes in favor of improving the District.

1. STAFF COMMENTS:

Captain Lentz: School is starting in a couple of weeks and the District will again be, ’On Call’, providing medical support for all sporting events, as is directed by the AIA.

Making plans for National Fire Prevention Week in October.

Lots of training, and continually working to maintain an accurate inventory list.

Chief Novak: Attended the Arizona Fire Chief/Fire Districts Associations Conference in Glendale, July 16-19, 2024. Found it very informational and productive.

Attended SEACOM meeting.

1. SET TIME AND DATE FOR NEXT MEETING: Tuesday August 13, 2024, at 6:00 pm.

EXECUTIVE SESSION: A.R.S. § 38-431.03(D) EXECUTIVE SESSION:

This item was requested by Chief Novak to conclude his Chief’s report.

Mr. Guzman moved to go into executive session for a legal issue at 7:09 pm.

Returned to open session at 8:54 pm.

No action was taken.

1. ADJOURN:

Chairperson Fickett adjourned the meeting at 8:55 pm.

Submitted Respectfully By: Pati Fickett

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 Patricia Fickett, Chairperson Date